



Pennsylvania Behavioral Health and Aging Coalition
Opening Doors for Older Pennsylvanians

PENNSYLVANIA BEHAVIORAL HEALTH & AGING COALITION
PART TIME EMPLOYMENT POSTING – CENTRAL PENNSYLVANIA

POSITION TITLE: Behavioral Health Connection Program Supervisor

POSITION SUMMARY: Position entails program coordination, staff supervision, fulfilling program objectives, Medicare training, and working with Medicare/Medicaid beneficiaries to provide one on one counseling relating to Medicare/Medicaid coverage issues and needs. Position also includes public speaking, and program development. Extensive travel is required in central Pennsylvania, however the position is based in the person's home. Part time position entails approximately 25-30 hours/week.

QUALIFICATIONS:

Ideal candidate will possess experience in the Medicare/Medicaid public health insurance systems, mental health and substance abuse service systems, fiscal management, data entry, training development, training facilitation skills, flexibility, HIPPA compliance, and advocacy skills. The qualified candidate will also possess excellent organizational and planning skills. Director will have a proven history of building collaborative relationships in the community. Experience pertaining to aging, local, and state agencies, and public health insurance systems are preferred. Individual must be internally motivated and able to keep on task while working from home and on the road. Excellent public speaking and written communication skills, valid PA Driver's License and access to transportation are also required.

Interested candidates should submit a copy of a resume by February 3, 2012 via e-mail to:

Rebecca May-Cole

Executive Director

PA Behavioral Health & Aging Coalition

Rebecca@olderpa.org